



JOB DESCRIPTION

JOB TITLE: RN Case Manager

Qualifications:

An active license as a Registered Nurse in good standing the state where nursing services will be performed. Graduate from an accredited school of nursing and at least 1 to 2 years experience in nursing in an acute care setting or 1 year experience in home health, hospice or comparable experience is preferred. Desire to learn and demonstration of aptitude for the hospice philosophy and comfort care required. Must be in good standing with the Nevada State Nursing Board. This position reports directly to the Director of Patient Care Services.

Responsibilities:

It is the responsibility of the Nurse Case Manager to coordinate and provide the highest level of hospice care to patients and families.

The Nurse Case Manager works in conjunction with the Director of Patient Care Services and the Interdisciplinary Team to:

- Assume overall responsibility for organizing patient care from an interdisciplinary team approach.
- Provide hands-on clinical nursing, interacting with patients, family, physicians, Interdisciplinary Team members, and other health care professionals involved in the patient's care.
- Assess and implement a pain/symptom management program formulated with the participation of family and patient, attending physician and the Interdisciplinary Team, utilizing pharmacological and non-pharmacological methods of pain/symptom control to enhance quality of life.
- Assist in facilitating freedom of choice, relief of suffering and death with dignity for patients facing end of life issues.
- Provide support and education for families based on the hospice philosophy of care. Care includes physical, psychological, spiritual and financial comfort.
- Participate in Interdisciplinary Team meetings and up-date the Plan of Care for assigned patients based on identified problems and needs.
- Ensure all services provided are in accordance with the patient's Plan of Care.
- Ensure the POC involves the active participation of the patient, family, PCP and the Interdisciplinary Team.
- Coordinate all services related to hospice care for assigned patients. Coordination of services include communicating and making referrals for home health aide/homemaker,

spiritual counselor, social work, volunteer and ancillary services, as well as, ordering medications and Durable Medical Equipment.

- Educate patient and family on the disease, disease process and expectations related to the disease.
- Assist with Continuous Quality Improvement activities
- Supervise the care and services provided by all disciplines
- Conduct and document a supervisory visit of the CNA's services every 14 days as well as one annual direct supervisory visit with the CNA.
- Complete all paperwork according to company policy including but not limited to Interdisciplinary Review and Updates, Recertification's, Daily Visit Notes, Controlled Substance Records, and Admission Assessments.
- Complies with all Nursing Standards of Care and Standards of Professional Performance.
- **Keep Love at the Center of Everything You Do!**

On Call:

The Nurse Case Manager will be on call according to the prepared schedule. During the hours when on call, the Nurse Case Manager is expected to follow the On Call Protocol and to respond to all calls within 20 minutes.

Signature: _____

Date: _____